



TO: Board of Directors  
FROM: Liz Jamieson, Director of Capital Projects  
SUBJECT: Authorization to Call for Bids – PSMS Roof & Gutter Replacement – Project #0148  
DATE: January 4, 2022  
TYPE: Action Needed

The 2019-22 Facilities and Technology Levy included funds to replace the roof and gutters at Port Susan Middle School. The purpose of this memo is to obtain school board approval to proceed with bidding for this project.

**Port Susan Middle School – Roof Replacement – Project #0148**

Budgeted Construction Cost: \$1,235,000.00

Advertisement for Invitation to Bid: January 18, 2022 and January 25, 2022

Bid Opening: February 8, 2022

Contract Award Date: February/March 2022

Anticipated Start Date: June 20, 2022

Anticipated End Date: August 26, 2022

Dykeman Architects is in the process of preparing bid documents for this project. Permit documents have been submitted and approved by the City of Stanwood. The district has retained Cornerstone Architectural Group in the role of envelope consultant.

**RECOMMENDATIONS:**

We recommend the board **move to approve bidding for the Roof & Gutter Replacement – Project #0148 at Port Susan Middle School.**